## **Directions for Logging into Tech Integrator**

1. Go to the following URL:

http://oel.umflint.edu/programs/K12.htm

Please review the course selections and remember the name of the course as you will need this information later in the registration process.

## 2. Next, click on Register button.



## 3. Click on CREATE ACCOUNT button.

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	professional development & continuing education
Account Sign-in	
Have you taken a cou Otherwise, click the '	urse with us before? If so, sign in. "Create Account" button.
o alor insol alor alo	
Please sign in	New User?
Please sign in User ID:	New User? Create Account

4. After creating an account, select your course and choose a date.

Course Schedule					
Administrators - Nursing Home Management					
Course Title	Date	Price			
Dying, Death and Bereavement	choose date ⊻	\$120.00			
Myths and Facts About Aging	choose date 💙	\$120.00			
Sexuality and Aging	choose date 💙	\$120.00			
Business Professionals					
Course Title	Date	Price			
Basics: Getting Ready to e-file	choose date ⊻	\$35.00			
Business e-file 2005	choose date 🗙	\$35.00			
CPAs Ethical Conduct: More Than Just Following the Law	choose date 🗙	\$69.00			
MACPA Session D: Technical Standards	choose date 💙	\$69.00			
MACPA Session E: The New AICPA Independence Standards	choose date 💌	\$69.00			
Making the Right Choices: Keeping Opinions Out of Ethical	choose date 👽	\$69.00			

5. In the promotional code area at the bottom, enter the special code that only Lake Fenton Community Schools employees can use. Please contact Barb Bartkowiak or Kathleen Conover if you need the code.

Microsoft Excel - EDU 529	choose date	~	\$100.00		
Microsoft FrontPage - EDU 529	choose date	~	\$100.00		
Microsoft PowerPoint - EDU 529	choose date	~	\$100.00		
Microsoft Publisher - EDU 529	choose date	~	\$100.00		
Microsoft Word Core Techniques - EDU 529	choose date	~	\$100.00		
Online Research Techniques - EDU 529	choose date	~	\$50.00		
Using a Digital Camera - EDU 529	choose date	~	\$50.00		
Using a Scanner - EDU 529	choose date	~	\$50.00		
Promotional Code: Iklenk12 Note: If your association or registration includes any discounts or offers, you will see them reflected on the confirmation screen.					
Submit Reset					

SPECIAL NOTE: Participants will receive an email confirmation within 12 hours or less. SAVE THE EMAIL INFORMATION BECAUSE YOUR LOGIN INFORMATION WILL BE PROVIDED. After registering the first time, you will not need to create a new account for the <u>second class</u>, instead please enter your new login (starts with "a000...") in the box below (second class and after).

